

# CALIFORNIA NORTH REFEREE ADMINISTRATION DISTRICT IV

## ASSESSMENT FREQUENTLY ASKED QUESTIONS

### **Why have an assessment?**

A formal assessment is conducted by a licensed assessor who provides feedback to the referee and referee administrators on the referee's strengths and weaknesses. It is a tool to help the referee identify those areas in which they do well and those areas in which improvement can be made to strengthen the referee's performance. A formal assessment helps referee administration determine if the referee should be promoted in grade and offered higher match levels.

### **When is an assessment required?**

Formal assessments are required when a referee wants to upgrade from their current grade to the next higher. Formal assessments are required annually for Grades 6 and 5 to maintain their grade. Annual assessments are not required for Grade 8 or Grade 7 referees to maintain your license.

### **What are the upgrade/maintenance assessment requirements?**

- Upgrade from USSF Grade 8 to Grade 7. (Before requesting an upgrade to Grade 7, it is recommended that the referee request a Direction & Guidance (D&G) evaluation.) Required: One formal assessment as Referee on an U17/U18/U19 (competitive league play) or higher.
- Upgrade from USSF Grade 7 to Grade 6. Required: two assessments as Referee and one as Assistant Referee on an U19 competitive or higher (men's match). Candidate is responsible for coordinating the AR assessment with a fellow referee being assessed in the Center.
- Upgrade from USSF Grade 6 to Grade 5. Required: two assessments as Referee and one as an Assistant Referee on an Amateur Premier Division or higher. Candidate is responsible for coordinating the AR assessment with a fellow referee being assessed in the Center.
- Maintenance USSF Grade 6: Required: one assessment as Referee on an U17/18/19 competitive or higher (men's match).
- Maintenance USSF Grade 5: Required: one assessment as Referee on an Amateur Division 1 or higher match
- All assessments for an upgrade should be completed in a twelve month period.

### **What is available if I am not sure I'm ready for a formal assessment but would like someone to observe my performance?**

Referees can request a Direction & Guidance (D&G) which is less formal than an assessment, but still provides the referee with feedback on strengths and weaknesses. The D&G provides recommendations on areas to work on for improvement. A D&G can be done on lower level matches than a formal assessment. Note, however, that a D&G may not be used in lieu of a formal assessment for upgrading or grade maintenance.

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## **How can I arrange for a D&G?**

Contact your League Referee Coordinator or the District Director of Assessment (DDA) at least ten days prior to the day of the match and request one. You should already have a match assigned when you request the D&G. The DDA will try to assign a licensed assessor to do the D&G. If a licensed assessor is not available, the DDA may assign an experienced referee to do the evaluation.

## **How do I arrange for a formal assessment?**

**(District IV referees should follow this procedure for any assessment within CNRA. If the assessment will be done outside of District IV, the District IV DDA will confirm with that District's DDA that fees have been paid and that the referee is in good standing in District IV.)**

1. Complete the Assessment Request Form (available on the District IV Referee Website at [www.d4ra.com](http://www.d4ra.com)). Send the form with a check in the appropriate amount made out to CNRA to the DDA.
2. Get an assignment on an appropriate level match (the earlier in the seasonal year the better). The match must be in an USSF affiliated league or at a USSF affiliated tournament.
3. Contact the DDA at least ten days prior to the scheduled match with the date, time and location of the match.
4. Arrange for assistant referees (ARs must be currently registered with USSF). Bring your registration to present to the assessor prior to the start of the match.

## **So, what does it cost?**

- D&G No Cost
- Grade 8 to Grade 7 \$40.00
- Grade 7 to Grade 6 \$50.00
- Grade 6 Maintenance \$50.00
- Grade 6 to Grade 5 \$50.00
- Grade 5 Maintenance \$50.00

Fees are required for each assessment, regardless of whether the assessment result is pass, fail, or the match is determined to be an insufficient test of the referee.

## **Okay, so how do I contact the District Director of Assessment?**

The District Director of Assessment is Jack Montgomery. You can reach him by email (preferred) at [jackmont@comcast.net](mailto:jackmont@comcast.net) or by phone at (925) 432-8077. If you are requesting a D&G, have the following information ready:

- Your name and referee grade
- Your phone number and email address
- Date, time and location of the match to be observed

The *Referee Administrative Handbook* contains more information about upgrade requirements, assessments and assessment criteria. A pdf version of the handbook is available on the District IV Referee Web Site ([www.d4ra.com](http://www.d4ra.com)).