

District IV Instructional Program

Entry Level Course Requirements:

- a) No class will begin with less than 15 participants. Should you not reach the minimum class size, the class is to be cancelled and the balance of \$270 - \$45 = \$225 will be refunded.
- b) No class will contain more than 15 youths below the age of 21. We will accept one additional youth for every adult participant.
- c) The instructional staff will no longer provide make-up exams for those that fail or don't attend the initial testing session. Those falling into this category can retake the exam at another time and venue by checking {www.d4ra.com} website.
- d) Maximum class size will be 35 participants. If the size of the venue cannot accommodate this number, the instructor is allowed to further reduce the class size.
- e) A single league check payable the night of the exam is requested. If it is not your policy to cover the cost for your initial referee certification, then cash, money order, or personal checks needs to be submitted to your league in advance. CNRA is spending an inordinate amount of time chasing bounced checks, which holds up the registration and the paperwork flow.
- f) A league representative must be present at each class session and remain for the entire duration.

Contact: Jerry Nelson
CNRA District 4 Director of Instruction
2724 9th Street
Berkeley, CA 94710

Course paperwork checklist:

- _____ Single check made to **CNRA** (\$25 per student) submitted on test night
- _____ Class roster -Last, First name, Street address, City, Zip, Phone #, DOB, Gender
- _____ Registration forms, alphabetical order
- _____ Mail to: Jerry Nelson
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